

Academy for the Visual & Performing Arts
Student Travel Grant Cover Sheet

Name of Applicant: _____ UIN: _____

Degree Currently Seeking: _____ Dept: _____

Have you received this grant in the past? Yes No

If the above answer is "Yes" please provide date and amount awarded: _____

Name of Workshop/Conference: _____

Title of Presentation (if applicable): _____

Location: _____ Dates of Travel: _____

Phone: _____ Email: _____

Amount Requested: \$ _____

Student's Signature

Date

Department Support Signature

Date

Submit completed application (Project Description, Involvement with AVPA and Budget)
electronically as a PDF to AVPA Program Coordinator (avpa@tamu.edu).



Student Travel Financial Aid Request Form

You have indicated that your department will be covering expenses for travel related to a conference or program that is in addition to the student’s normal educational expenses. Please complete the following information in order for Scholarships & Financial Aid to review the student’s file.

Step 1: Please fill out the following student information.

Student Name _____ UIN _____

Conference/Program _____

Destination/Location _____

Semester Pending approval of AVPA

Step 2: The trip Advisor or trip Program Coordinator MUST complete this form with reasonable cost the student should expect or incur on their trip.

The cost of attendance for a student attending Texas A&M University may be adjusted to reflect reasonable cost associated with the trip. In order for Scholarships & Financial Aid to adjust and formulate an official “Cost of Attendance” to include trip cost, please provide the information below.

Room & Board	\$
Transportation	\$
Conference Fees	\$
Miscellaneous (explain)	\$
Any additional cost (explain)	\$
Total Cost	\$
Amount provided by Department	\$

How are funds given to student? Concur Gift Cards AggieBUY

Other (such as TWAPYMTS or RPAAWRD) _____

Name of Advisor/Program Coordinator Eunice McCain-Davis Date _____

Title Program Coordinator

Signature _____

Email Address emccain@tamu.edu

Phone Number _____

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Check List for a Completed Application:

- Completed **AVPA Student Travel Grant Cover Sheet**
- **Project Description:** A short abstract that describes the proposed travel and the significance to the student's education/career goals. Please include a link to the conference/workshop being attended.
- **Letter of Support:** An official letter from a faculty advisor explaining the significance of this travel on the applicant's educational goals.
- **Involvement with the AVPA:** Include any volunteer work you have contributed to the AVPA and/or shows you have attended and the impact these artists had on your education. Volunteer work is strongly encouraged for applicants. The AVPA office maintains a list of volunteers, if you are interested in volunteering for the AVPA please email the Program Coordinator (avpa@tamu.edu).
- **Detailed Budget:** Provide a clearly laid out budget including an explanation/justification of funds. Matching funds, if applicable, should also be listed clearly in the budget. This will include all your expenses for your travel even though the AVPA support is for \$500 maximum.
- Completed **Student Travel Financial Aid Request Form**

***Incomplete applications will not be considered.**